



26 Walker Drive
Charlottetown, P.E.I
C1A 0J1

NOTICE TO VACATE

Tenant's Name _____

Address _____ Apt.# _____

Home Phone # _____ Work Phone # _____

Vacancy Date: _____

Forwarding Address: _____

Reason for Leaving: _____

Signature of Lessee (s): _____

OBLIGATIONS OF LESSEE

All Tenants, even those who have reached the end term date of their lease, are obligated to do the following:

1. Your notice to vacate must be given, in writing, **60 days** prior to your leaving, on or before the first day of the month, to vacate the end of the 2nd month. **Without this notification, rent will be charged in full for the following month. (i.e If you plan to move out Dec.31/20, you would have to have your notice to us on or before Nov.1/20)**
2. You must clean the stove, oven and burners.
3. You must clean the fridge, unplug it, and leave the door open.
4. We will give you 24 hours notice either in writing or verbally to show your apartment.
5. PLEASE close all windows and leave the thermostat at seasonal level.
6. PLEASE give your forwarding address to the post office as we cannot retrieve mail after you have turned in your keys. If our office is closed, you may drop your keys into 150 Euston Street, Quality Inn & Suites Hotel, Charlottetown. Please do not leave keys in your apartment.
7. All Keys received when you moved in are due at the office the last day of the month you are vacating. Rent will be charged on a daily basis after the first day of the month for every day the keys are not turned in.
8. You must leave the apartment the way you found it when moving in, other than normal wear and tear, including vacuuming, shining the tub, sinks, toilets etc., You will be charged an hourly rate for the use of our cleaner, should it not be found to be in the same condition.
9. Please remove anything that does not belong to Bevan Enterprises Inc. when you vacate the apartment.

Tenant's Initials X _____

Notice received by: _____ Date: _____ Time: _____